



Nepal Netra Jyoti Sangh
Hiralal Santudevi Pradhan Institute of Ophthalmic Sciences
Bharatpur Eye Hospital



Rate List of STATIONERY for F.Y. 2081-82

SN	Item Name	Weight	Quality/Brand	Rate	Rate in Words	Required Quantity (Pkt/Pcs)	Remarks
1	Glue Stick Big					100	
2	Glue Stick Medium					40	
3	Board Marker (Permanent)					600	
4	Board Marker					120	
5	CD Marker (Permanent)					300	
6	Paper Clip					200	
7	Binding Tape					20	
8	Binding Clip					50	
9	Computer Paper (A4 size,) 75gm					500	
10	Computer Paper (A4 size,) 80gm					150	
11	Computer Paper (AAsize,)					50	
12	Nepali Paper A4					20	
13	Colour Paper AA4					500	
14	Photo Paper					1000	
15	Carbon Paper					20	
16	Stapler Machine					24	
17	Flat File					240	
18	Hanger File					50	
19	Ring File					800	
20	Index File					240	
21	Protector Sheet					10	
22	Transparent Binding Film Aset					10	
23	Nepali Paper File					600	
24	Correction Pen					12	
25	Ball Pen					2000	
26	Gel Pen					24	
27	Pencil					120	
28	Highlighter					24	
29	Attendance Register					20	
30	Register 6					120	

SN	Item Name	Weight	Quality/Brand	Rate	Rate in Words	Required Quantity(Pkt/Pcs)	Remarks
31	Register 8					60	
32	Register 10					60	
33	Day Book No.6					120	
34	Day Book No.8					120	
35	Day Book No.10					60	
36	Stapler Pin Small					200	
37	Stapler Pin Medium					150	
38	Stapler Pin Big					50	
39	Punching Machine					10	
40	Cartoon Tape					30	
41	Doube Tape					24	
42	My clear bag					120	
43	Stamp Pad					20	
44	Calculator					20	
45	Pencil Cutter					10	
46	Pen Stand					12	
47	Card Board					300	
48	Ruler/Scale					12	
49	A4 Size Envelope					1000	
50	OPD Sticker DT100*50mm					120	
51	OPD Sticker TT100*50mm					120	
52	OPD Sticker TT100*50mm Ribbon					120	
53	Lab Sticker DT 50*25mm					120	
54	Lab Sticker TT 50*25mm					120	
55	Lab Sticker TT 50*25mm Ribbon					120	
	Others						
1							
2							
3							
4							
5							
6							

Name of the Supplier :



Seal of Suppliers:

Signature:

Date:

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Bharatpur Eye Hospital



Rate List of Printing Materials for F.Y. 2081-82

S.N.	Item Description	Unit	Rate	Rate in words	Required Quantity
1	DST Pamphlet A4 Size (Colour Paper,One Side Printed)	Pcs			100000
2	DST Pamphlet A4/2 Size (Colour Paper,One Side Printed)	Pcs			10000
3	DST Card (Prescription Card) A4/2,60Gsm Paper	Pad			1500
4	Follow up card 100 page / pad A4 ,(70Gsm,One Side Printed)	Pad			500
5	OPD Diagnosis form 100 Pcs/ Pad A4,(70Gsm,One Side Printed)	Pad			50
6	Inpatients Card (Card Board A4) (150Gsm,Double Side Printed)	Pcs			8000
7	OT List 100 pcs/A4 (70Gsm,One Side Printed)	Pad			50
8	Nursing Record A4/ 3Sheet (Two Side Printed 12 Page)	Pcs			10000
9	Consent form 100 Pcs/ Pad A4/2 (70Gsm,One Side Printed)	Pad			10000
10	Cash Collection Sheet Medicine 100 Pcs/ Pad with Duplicate A4 (18*22/4)/6) Medicine Bill	Pad			400
11	Optical Bill 50 bill / Pad with Duplicate A4/2 (18*22/8) Optical Bill	Pad			600
12	Optical advance bill A4/2 (18*22/8) Optical Advance Bill	Pad			10
13	Journal Voucher A4, (70Gsm,One Side Printed)	Pad			20

14	Leave Application 100 Pcs/ Pad A4/2 (70Gsm,One Side Printed)	Pad			200
15	Hospital Envelop 9.5*4.5	Pcs			5000
16	Goods Received Note 50 Bill / Pad With Triplicate A4 One Side Printed	Pad			36
17	Purchase order form 50 Bill / Pad With Triplicate A4 One Side Printed	Pad			24
18	Store Requisition form 50 Bill / Pad With Triplicate A4 One Side Printed	Pad			48
19	Goods Issued Form 50 Bill / Pad With Triplicate A4 One Side Printed	Pad			48
20	Goods Return Form 50 Bill / Pad With Triplicate A4 One Side Printed	Pad			24
21	Admission book (OT , Ward, Registration) (200 Page,70Gsm Ladger Paper)	Pad			100
22	Referral Slip A4/2 (One Side Printed)	Pad			500
23	Travel Order Form A4, (70Gsm,One Side Printed)	Pad			200
24	Vehicle Milage Log Book (70Gsm,One Side Printed)	Pad			200
25	OPD Card (Colour & fitting with IHM System) A4,100GM Double Side Printed	Pcs			350000
26	Discharge Summary Report (Colour & fitting with IHM System) A4,100GM Double Side Printed	Pcs			30000
27	Cash Receipt Bill (IHM System) (as per sample)	Pcs			50000
28	Retina File Cover 10*12 Printed	Pcs			5000
29	File (15*20) 250Gsm Colour Laminated	Pcs			10000
30	ID Card for Registration (as per sample)	Pcs			100000
31	Note Book Colour Printed A4/2 (as per sample)	Pad			2500

Name of the Supplier :

Seal of Suppliers:

Signature:

Date:

